

# **FEMINIST LEGAL STUDIES: INSTRUCTIONS FOR AUTHORS**

**April 2013**

## **AIMS AND SCOPE**

*Feminist Legal Studies* contains articles, essay reviews, book reviews, legislative and case notes, and other material such as interviews and symposium discussions, on aspects of law, legal theory and legal practice relevant to feminist work. The journal is committed to an internationalist perspective and to the promotion and advancement of feminist scholarship in all areas of law. It aims to publish critical, interdisciplinary, theoretically engaged feminist scholarship relating to law (broadly conceived) and has a particular interest in work that extends feminist debates and analysis by reference to critical and theoretical approaches and perspectives, including postcolonial, transnational and poststructuralist work.

Although the focus of the journal is law, the editorial board encourages the submission of papers from people working outside the academy, as well as academics other than lawyers as well as interdisciplinary work addressing the concerns not only of lawyers but others, women and men, interested in feminist work. The editorial board is a collective drawn from feminists working at leading law schools across the UK. A full list of the editorial board can be found on the Journal's website:

<http://www.springer.com/law/international/journal/10691?detailsPage=editorialBoard>

The board often commissions case notes and book reviews, however prospective authors are also encouraged to approach us with ideas in this context. The board also welcomes proposals for themed issues (see further below) of the journal.

## **MANUSCRIPT SUBMISSION**

Prospective authors should submit their manuscripts via the publisher's 'editorial manager' system: <http://www.editorialmanager.com/fest/>.

New authors will be required to register and will be assigned a personal ID and login. To submit a manuscript, authors should login as an 'author' via the 'login' tab in the left hand corner of the Editorial Manager home page. Once you had done so you will be able to submit your manuscript and track its progress through the system. We prefer manuscripts to be submitted as Word files. Please note that PDF is not an acceptable file format. In general, use as few formatting codes as possible. *Please do not design your manuscript (e.g. with different fonts and styles).*

Please remember this is an international journal for an international readership. Do not assume local legal, political or cultural knowledge.

## **THEMED ISSUES**

The editorial board of *Feminist Legal Studies* welcomes proposals for themed or special issues of the journal. Proposals should provide details of the theme; proposed editors, authors and paper titles; proposed schedule including submission date; and why the issue would be particularly suitable for *Feminist Legal Studies* (up to 5 pages). The proposal should include enough information for the board to be able to form a view both on the content of the proposed issue, and why the proposed editors are well placed to manage the process. Typically a special issue will include an introductory paper by the guest editors setting the scene for the papers that follow.

The copy for a themed issue should not exceed 40,000 words, but guest editors have discretion as to how they use that word limit (this should be included in the proposal). In compiling themed/special issues, guest editors are particularly encouraged to include work by early career researchers.

Following submission (via the Editorial Manager system), the papers will be subject to the journal's normal refereeing process, and referees will also be asked to comment on the coherence and original contribution of the issue as a whole. Papers must be formatted according to the *Feminist Legal Studies* style guide. Guest editors are also expected to keep the co-ordinating editor overseeing the issue apprised in a timely fashion regarding progress toward completion of the special issue.

Guest editors should note that it is expected that work published in the journal contributes to feminist legal debates and makes an original contribution to knowledge. A special issue will not be accepted if the papers do not meet this standard.

Proposals will be considered by the editorial board on a rolling basis, and may be submitted at any time to the journal's Academic Editor (Editor-in-Chief). Further queries about ideas or the process for themed issues should also be directed to the Academic Editor.

## **REVIEWING/REFEREING PROCEDURE**

*Feminist Legal Studies* follows a double-blind reviewing procedure. Authors should submit a separate title page (alongside their manuscript) which include:

- **article type** (indicate clearly whether the manuscript being submitted is an article, case note, book review, essay review or some other type).
- a concise and informative **title**
- **author(s) name(s)**
- **author(s) affiliation(s) and addresses**
- **the e-mail address of the corresponding author**

The manuscript should be submitted as a separate file *without author details*. Self-identifying citations and references in the article text should either be avoided or left blank when manuscripts are first submitted. Authors are responsible for reinserting self-identifying citations and references when manuscripts are prepared for final submission.

## **MANUSCRIPT PRESENTATION**

### **Language**

The journal's language is English. We prefer British English spelling and terminology.

### **Word Length**

Manuscripts for articles (including references) should not normally exceed 9,000-10,000 words. Case notes and essay reviews should normally not exceed 4,000 words and should have a title accompanied by the case name and citation at the head. Book reviews may vary from 500 to 2,000 words and should provide full details of the book(s) (including ISBN number) being reviewed at the head.

### **Page Size and Margins**

Manuscripts should be typewritten on A4, one side only, leaving adequate margins on

all sides.

### **Font**

Use a normal, plain font (e.g. 12-point Times Roman) for text. Use italics for emphasis.

### **Spacing**

Please double space all material, including headings, footnotes and references.

### **Page Numbering**

Number the pages consecutively, using the automatic page numbering function in Word.

### **Abstract**

Please provide an abstract of 100 to 150 words. The abstract should indicate the substantive claims of the article, and not merely list the topics discussed. It should contain any undefined abbreviations or unspecified references.

### **Keywords**

Please provide 4 to 6 keywords or short phrases in alphabetical order, which can be used for indexing purposes.

### **Section Headings**

Please use no more than three levels of displayed headings. All headings should be aligned against the left margin. First-order headings should be in bold and lower case with capital first letters. Second-order headings should be in normal text and lower case with capital first letters. Third-order headings should be italicised, with a capital letter only for the first word. Leave a line before and after each heading. Do not number the headings.

For example,

First-order heading:

**Canadian Committee Hearings on Same-Sex Marriage**

Second-order heading:

Arguments for Same-Sex Marriage

Third-order heading

*Marriage as the gold standard*

### **Justification**

Text should be justified throughout, with the first line of each paragraph indented (except where it immediately follows a heading). Use tab stops or other commands for indents, not the space bar. Also justify footnotes, abstract, acknowledgments and reference list.

### **Abbreviations**

Abbreviations should be defined at first mention and used consistently thereafter, e.g.: the International Labor Organisation (ILO), the European Union (EU), the United Kingdom (UK).

### **Quotations**

Quotations of more than 40 words should be set off clearly by indenting (both left and

right). For quotations of 40 words or less, use double quotation marks for direct quotations and single quotation marks for quotations within quotations, and for words or phrases used in a special sense.

### **Tables**

Use the table function, not spreadsheets, to make tables.

### **Acknowledgements**

Acknowledgements of people, grants, funds, etc. should be placed in a separate section before the reference list, in smaller print than the main text (e.g. 10-point Times Roman). The names of funding organisations should be written in full.

### **Notes and References**

In general, references to books, articles etc, are made in the text as illustrated below. There should therefore be minimal need for footnotes. However, where required, please use footnotes rather than endnotes. The purpose of footnotes should be to:

- **provide citations** of cases, legislation, other primary legal materials, other primary sources such as personal communications, letters, archived documents, etc., websites (as opposed to documents published online), and other unpublished works;
- **elaborate** on the text; or
- **refer** to further reading.

Footnotes should be double-spaced, but in a smaller font than the text (e.g. 10-point Times Roman).

References, in the text or footnotes, should follow the citation style outlined below. A full list of references should be provided at the end of the manuscript.

Cross-references (where necessary): *Supra* n 5 at 33.

### **Referencing style**

References in the text or footnotes should be identified by means of the author's name and year of publication, followed by page number(s) where appropriate, in parentheses. When there are two authors, both authors' names are listed. When there are more than two authors, only the first author's name should be mentioned, followed by "et al.". In the event that an author cited has had two or more works published during the same year, the reference, both in the text and in the final bibliography, should be identified by a lower case letter - 'a' and 'b' and so on - after the date to distinguish the works.

Examples:

(MacKinnon 1987, 204)

See further MacKinnon (1987, 204-5)

(MacKinnon 1987; Kerber et al. 1987)

(Anthony and Witt 1993, 687-88)

(Graycar 1994a)

### **List of References**

The Chicago reference style (author-date) system is used as house style. The presentation of references differs from other standard reference styles in that given names of the authors are not abbreviated. The list of references should only include works that are cited in the text and that have been published or accepted for

publication. Unpublished works such as websites, conference papers, and archive material should only be mentioned in the text. There is no need for a separate list of cases and/or legislation.

References should be listed in alphabetical order by last name of first author. The list of references should be in smaller font than the main text (e.g. 10-point Times Roman). The first line of each reference should be outdented.

#### *Books*

Rose, Gillian. 1993. *Feminism and geography*. Cambridge: Polity Press.  
Graycar, Regina, and Jenny Morgan. 1990. *The hidden gender of law*. Sydney: Federation Press.

#### *Edited Books*

Morris, Anne, and Thérèse O'Donnell, eds. 1999. *Feminist perspectives on employment law*. London: Cavendish.

#### *Book Chapters*

Morris, Anne. 1999. Workers first, women second? Trade unions and the equality agenda. In *Feminist perspectives on employment law*, ed. Anne Morris and Thérèse O'Donnell, 183-202. London: Cavendish.

#### *Journal Articles*

Grbich, Judith E. 1997. Taxation narratives of economic gain: Reading bodies transgressively. *Feminist Legal Studies* 5: 131-168.

#### *Newspaper Articles*

Dyer, Clare. 2007. Reforms aim to dispel rape myths and increase convictions. *The Guardian*, 29 November.

#### *Online Documents*

Awaaz – South Asia Watch. 2006. The Islamic right: Key tendencies. [http://www.awaazsaw.org/awaaz\\_pia4.pdf](http://www.awaazsaw.org/awaaz_pia4.pdf). Accessed 15 November 2007.

#### *Theses or Dissertations*

Godden, Nicola. 2013. Seeking Justice for Rape Victim-survivors: Unconventional Responses to Rape. PhD thesis, Durham University.

For further guidance see the Chicago-Style Citation Quick guide at

[http://www.chicagomanualofstyle.org/tools\\_citationguide.html](http://www.chicagomanualofstyle.org/tools_citationguide.html)

### **Legal citations**

Use conventions for citation of law reports common to your legal tradition. Put the name of the case in italics, e.g. *Webb v EMO Cargo Ltd* (No 2) [1995] 4 All ER 577.

Statutes:

Theft Act 1968, s 5(3)

or

s 5(3) of the Theft Act 1968

### **PROOFS**

Proofs will be sent to the corresponding author by email. Proof corrections should be returned online, using the corrections grids supplied, within one week of receipt.

## **OFFPRINTS**

Twenty-five offprints of each article will be provided free of charge. Additional offprints can be ordered by means of an offprint order form supplied with the proofs.

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No page charges are levied on authors or their institutions except for colour pages. The author will be contacted regarding costs and invoicing if the manuscript includes colour figures.

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There is more information about Springer's open access policy on their website here: <http://www.springer.com/open+access/authors+rights?SGWID=0-176704-0-0-0>

## **ADDITIONAL INFORMATION**

Additional information can be obtained from:

Feminist Legal Studies  
[fls@kent.ac.uk](mailto:fls@kent.ac.uk); <http://www.springer.com/journal/10691>



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